

DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT

P.O. Box 1947
Sacramento, CA 95812-1947
(916) 341-4200
(916) 341-4203 (FAX)
(916) 327-6318 (TDD)



LIHEAP SERVICE PROVIDER'S COMMITTEE MEETING
Community Services & Development Department
700 North 10th Street
Sacramento, California
KING CONFERENCE ROOM

MANDATORY

August 19, 2009
10am – 2pm

Roll Call – Introduction of Guests (10 min)

Approval of Minutes (5 min)

Director's Report (40 min)

Solar Update (10 min)

Energy Council Reports (15 min)

Association Updates (10 min)

ARRA Informational Updates Training (150 min)

- Production contract amendment
- DOE readiness visit debriefing
- Reporting
- Comprehensive Local Plan requirements
- Prevailing wage

Adjournment

Minutes: Meeting to Discuss [Topic]

Meeting purpose To ensure the opinions and position of the network via the Low-Income Home Energy Assistance Program Providers (LIHEAP) and CSD are considered and discussed in a public open forum.

Date, time, and place Date: August 19, 2009
Time: 10am – 2pm
Place: CSD, Sacramento – King Conference Room

Attendees	Member	CSD
	Maravilla	Lloyd Throne
	SHHIP	Renee' WebsterHawkins
	Great Northern	Jason Wimbley
	Ventura	Kathy Ely
	Campesinos Unidos	Kimberley Petz
	Contra Costa	Mercy Hernandez
	Kings County	Cathy Kurtz
	ACCES	Albert Cobian
	San Bernardino	Kristin McDonald
	CES	Violet Perez
	Ventura	Jeanette Ramirez
	PACE	Dianna Molina
	Berkeley	Sukie Montes
	CVOC	Carol Forrest
	CRP	Mercy Hernandez
	Butte	Dorcas ReyesFernandez
	Redwood	
	IMACA	
	Maravilla	
	<u>Conference Call Attendees</u>	
	Butte	Orange County
	Maravilla	CAM
	SHHIP	Glenn County
	RHA	San Benito County
	ATCAA	San Mateo
	North Coast Energy	Redwood
	Kern	TEACH
	San Benito	Plumas County
	San Joaquin	Lassen County
	Del Norte	CCES
	San Luis Obispo	Contra Costa
	Mariposa	CSET
	Project Go	CES

**Approval of
previous
minutes**

Shelly Hance moved that the minutes from May 7, 2009 be approved and Mary Long seconds the motion.

**Topics
discussed**

Topic	Discussion Leader
Roll Call, Approval of Minutes	Val Martinez
Director's Report Introduction -- CPUC Commissioner	Lloyd Throne Commissioner Dian Grueneich
Solar Update Energy Council Reports ARRA Info Updates Training	Kathy Ely Val Martinez CAC Attendees

**Director's
Report**

Lloyd Throne, Director of CSD noted the change of the meeting agenda. The agenda was amended to include the introduction of Commissioner Dian Grueneich from CPUC. The main topic of the Director's report was the ARRA money and the federal and state monitoring of these funds. CSD has been hosting a number of federal and state auditors to ensure that the ARRA funds are being received, monitored and distributed correctly. Based on the Department of Energy's directives to increase the monitoring and oversight of subgrantees, the Department is developing staffing plans to build a more robust field monitoring operation. The goal is to increase the level of staffing to increase the frequency and scope of onsite compliance monitoring of DOE subgrantees. The Department is also pursuing like changes within the Quality Assurance Inspections process for inspecting the quality of weatherization services. One of the Department's earlier accomplishments under ARRA was the MOU agreement entered into by both CSD and CPUC on March 17, 2009 to further leverage and coordinate efforts between the low-income energy efficiency programs administered by both the CPUC and CSD. Commissioner Dian Grueneich from CPUC attended our LIHEAP meeting. She was appointed by the Governor in January 2005 to serve a six year term as Commissioner. She is focused on transmission planning and permitting, energy efficiency, climate change, renewable energy resources and low-income issues.

Solar Update

In June, CSD received proposals from existing LIHEAP providers to install photovoltaic (PV) solar systems to benefit LIHEAP-eligible homes. CSD is currently negotiating contracts and expects to award to four providers: CRP, NCES, Fresno EOC and CCES. CSD set aside \$14.7 million in LIHEAP

dollars to fund these projects. Selected providers anticipate the installation of up to 1200 systems to benefit a combination of single and multi-family households. Contracts to begin work are expected to be in place by Oct. 2009 and work will be completed within one year.

**Energy Council
Update**

Val Martinez reported on the Energy Council. Their last meeting was August 18, 2009 at CSD in Sacramento. The agenda included discussions on ARRA updates; production contract amendment; DOE readiness visit debriefing; reporting; comprehensive local plan requirements and prevailing wage. Val reminded the attendees that the ARRA funds must not be comingled with any other monies. DOE ARRA work must be paid with ARRA dollars. The group also shared information on the solar project and weatherization waiver. The next EC meeting will be held on Sept. 30th from 10am-2pm at CSD.

**ARRA
Information
Updates
Training**

Jason Wimbley, Kathy Ely, Dianna Molina, Leslie Campanella and Kimberley Petz from CSD's weatherization program presented the ARRA Information Updates Training. This was done through a Power Point presentation which is attached to these minutes. The subjects covered were: production contract amendment; DOE readiness visit debriefing; reporting; comprehensive local plan requirements; and prevailing wage.

Adjournment

Meeting was adjourned at 1:45pm. Next meeting Nov. 5, 2009 -- 10am-2pm Community Services and Development, 2389 Gateway Oaks Drive, Sacramento, California 95833 -- NOTE: New Address